

Seeking Paid Sunday Infant/Toddler Care Supervisor

The First Parish in Milton, Unitarian Universalist is looking for an experienced Sunday Infant/Toddler Care Supervisor to oversee all aspects of childcare during Sunday services. Applicants must be available from 8:30 to 12:30pm Sunday mornings, with the possibility of additional hours during weekly programming.

Successful Applicant will have:

- A minimum of 5 years' experience in early childhood care, education in early childhood development a plus
- Basic first aid training and an ability to manage multiple demands well
- Excellent communication skills with people of all ages
- Excellent references

The Sunday Infant/Toddler Care Supervisor will:

- Be reliably present and on time for Sunday morning nursery care.
- Welcome families and children into the nursery space
- Communicate appropriately with families around special needs
- Oversee care for newborns through age 3
- Supervise teen assistants and manage scheduling as needed
- Report weekly hours for self and teen assistants to supervisor
- Maintain tidiness and cleanliness of toys and materials in Nursery
- Communicate concerns or needs immediately to supervisor
- Adhere to church safety policies

CORI checks are mandatory for all persons working with children and youth in our church.

This paid position is approximately 4-5 hours per week, with the possibility of additional hours, at a rate of \$12 per hour. First Parish Milton is a vibrant mid-sized suburban Unitarian Universalist church located 9 miles south of downtown Boston, and accessible via public transportation. To apply for this position, please send cover letter and resume to Molly Housh Gordon, Assistant Minister, at assistantmin@fpmilton.org, or First Parish, Milton, 535 Canton Ave., Milton, MA 02186. E-mail applications are preferred.